**NJAFM Board Meeting Agenda**

**February 2, 2022 @ 8:00 AM**

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| **Call-in Info:** |
| **Join Zoom Meeting**<https://us02web.zoom.us/j/82679368746?pwd=SGY3cXpOUGlyYmNLenJRbDBZbmVMdz09> **Meeting ID: 826 7936 8746****Passcode: 411596Phone:** 1 646 558 8656 |
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1. **Call to Order**

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| **Executive Committee:** |  | **Committee Chairs:** |
| [x]  Elissa Commins , Chair |  | [x]  Legislative Chair – Brian Kempf |
| [x]  Chris Crane, Vice Chair |  | [x]  Conference Chair – Mike Graham |
| [x]  Sean O’Leary, Secretary |  | [ ]  Conference Chair – Mark Mauriello |
| [x]  Brian Kempf, Treasurer |  | [x]  Membership – Chris Theodos |
| [ ]  Vince Mazzei, Past Chair |  | [x]  Outreach – Tom Slowinski |
| [x]  Greg Westfall, Training Coord |  | [x]  Training – Jim Galantino |
|  |  | [ ]  Stormwater – Benny Tafoya |
| **General Membership:** |  | [x]  CRS – Joseph Ruggeri |
| Andrew BanffAnton GetzMark HermannCleighton Smith |  | [ ]  CRS – Neil Byrne |
|  |  | [x]  Awards/Scholarship – Maria DiSalvatore |
|  |  | [ ]  Insurance – Tyler Ardron |

1. **Motion to approve minutes from January 2022**

Move: O’Leary Second: Kempf

Y: Unanimous N: Null A: Null

Vote Determination: Pass

1. **Reports from Committee Chairs:**
* NJAFM will be amassing a newsletter in February for distribution in March. Each committee should prepare an article, summary, notice of events, etc.
	1. Greg Westfall has volunteered to head this up with the help of Sara
* NJAFM Calendar Page is up for posting of NJAFM meetings and events. Going forward, board meetings, committee meetings, cross advertised events, etc. will be posted on the website, with a “contact appropriate party”
1. Conference – Mike Graham & Mark Mauriello
	1. Registration is open and it’s the earliest it ever has been thanks to Chris and Sara!
	2. Golf Outing is back for this year.
	3. Next agenda item is to start soliciting speakers. This year is the 10th anniversary of Sandy so these are the topics we are looking to talk on.
	4. Theme is “Hurricane Sandy 10th Anniversary: Progress Made and Ongoing Challenges”
2. Legislative – Brian Kempf
	1. Top agenda item is asking the NJ Legislature to require municipalities to have a CFM
	2. Submitted a questionnaire response to Washington in regards to buy outs and substantially damaged homes
	3. DART Initiative – Becky Jones gave some insight on how to pitch this to League of Municipalities
3. Membership – Chris Theodos
	1. Membership renewal email went out in beginning of January. 77 paid members and 31 pending payments.
	2. Need a way for the website to show membership status.
4. Outreach – Tom Slowinski
	1. NJSPLS we will be attending and representing NFAFM. It’s at Harrahs.
	2. New York State has a conference coming up in May we would like to also attend.
5. Training – Jim Galantino
	1. Joe and CRS covered some of the training topics.
	2. Number of training events on the NJAFM calendar
	3. Anton has a CFM Training at the Monmouth County Fire Academy next week. 20 people signed up.
6. Stormwater – Benny Tafoya
	1. Andrew Banff – Stormwater Committee should start looking at green infrastructure as well.
	2. Mark Herrman is present and wishes to assist this committee.
7. CRS – Joseph Ruggeri & Neil Byrne
	1. DEP has a new NJ State model ordinance. FEMA audited it a couple years ago and found issues and inconsistencies. This is a code-coordinated model that includes NFIP, State Floodplain and State Building Code requirements.
		* DCA does not adopt Appendix G and non-structural aspects of the International Building Code (IBC) so communities will need to include those in their flood ordinances to be compliant with FEMA.
		* DEP working with all 553 communities but only a couple have adopted it thus far.
		* Counties getting involved.
	2. CRS Committee is working to assist communities as well.
		* Ordinary maintenance and minor work – replacing a roof doesn’t require a permit anymore but could still trigger substantial improvement. Need to work through these instances.
	3. Requirement for communities to submit elevation certs (EC) to ISO on a yearly basis and ISO judges on accuracies. ISO requires 90% EC accuracy and ISO says a lot are failing. The committee is working to educate officials on Elevation Certificates.
	4. DEP submitted a BRIC application for a training grant. Chris Testa expects an award in Q4 22 or Q1 23
8. Awards/Scholarship – Maria DiSalvatore
	1. To send someone to ASFPM this year, it would be roughly $2000 per person. We can send 6 people for under $12K. Maria proposes we vote on this so we can start the application process. Would also like to send someone from the board.
		* Brian Kempf will represent the board.
		* Andrew makes the motion, Mike seconds. Unanimous Aye.
9. Insurance- Tyler Ardron
10. **Treasurer Report –Banking Account Update.**
	1. Starting January Balance - $100,681.00
		1. Added $5,230.00 through registrations and memberships
	2. Ending January Balance - $99,122.00
		1. Expenses included websites, ASFOM Chapter Renewal, Hard Rock Deposits.
* Taxes coming out soon, business registration, and some printing materials.
	+ 1. Brian motions to initially approve $500 for tax help and $100 for Annual Report. Mike seconds. Unanimous Aye.
1. **Open Discussion – New Business**
2. Executive Director Solicitation
	1. Elissa sent out a draft and is asking for comments to be emailed back.
		1. Andrew Banff – leave it to the boards discretion on how to advertise and when to.
3. FEMA 4-day 273 course, "Managing Floodplain Development Through the NFIP" Application to co-host training. Do we want to?
	1. Elissa proposes we should apply to cohost this.
	2. Kempf – the application is just a google form very easy. We will have to have a board member devote some time to assist with this. Really makes us look good though.
	3. Cleighton – We have taught this course back in 2017. When ASFPM does this, we need to use one of their instructors. Cleighton is an approved instructor and we would get one more.
4. Representation at ASFPM conference in May
	1. Per the Scholarship Committee, we will have Brian Kempf and 5 other members.
5. Operating Budget
	1. Elissa proposes we get an operating budget so we can just vote on one at the beginning of the year so many of our reoccurring bills can be approved at once rather than voting each and every time.
6. **Old Business**
7. Website update “CONTACT US” buttons to link all active committee chairs with photos and updated email addresses of your choosing. I will start nagging you individually.
8. Google Phone Number – voicemails from this account are transcribed in an email to chair@njafm.org. Account currently inactive.
9. **Motion to Adjourn**

Move: O’Leary Second: Slowinski

Y: Unanimous N: Null A: Null

Vote Determination: PASSED

1. **Date/time/place of next Board Meeting**
* Online via Zoom
* 8:00 AM, 2 March 2022